

**Finance Committee Minutes**  
**Town of Bellingham – Municipal Center**  
**Monday, June 25, 2007**

1. Present: Raymond Szczepan, Gary Maynard, Henri Masson, Joseph Collamati, Roland Lavallee, Toni Picariello
2. Absent: Carol Dill
3. Meeting called to order: 7:15 p.m.

4. **REORGANIZATION**

A. Chairman

*Joseph Collamati/Roland Lavallee motion to vote GARY MAYNARD as chairman. VOTE: 5/0/1 (Gary Maynard)*

B. Vice-Chairman

*Joseph Collamati/Henri Masson motion to vote ROLAND LAVALLEE as vice-chairman. VOTE: 5/0/1 (Roland Lavallee)*

C. Secretary/Clerk

*Joseph Collamati /Henri Masson motion vote TONI PICARIELLO as secretary/clerk. VOTE: 5/0/1 (Toni Picariello).*

5. **TRANSFER OF FUNDS (CFO)**

Marilyn Mathieu appeared to request two transfers. They are:

\$15,000.00 to be transferred from Debt Service/Interest on Bonds to Street Lights. The committee mentioned setting up a subcommittee to study street lighting (i.e.: un-need lighting, pull-boxes, etc.). Marilyn Mathieu will mention this to Denis Fraine.<sup>1</sup>

*Raymond Szczepan/Henri Masson motion to transfer \$15,000 from Debt Service/Interest on Bonds to Street Lights. VOTE: 6/0.*

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<sup>1</sup> Response from Denis Fraine 7/6/2007: *Marilyn did mention this to me and it is something we are currently going to look at through our Energy Conservation Task Force. This was a Committee formed by the Selectmen and School Committee last Fall. We are reviewing all of the Town/School energy demands and will be making recommendations at some point. The Committee is Chaired by Peter Morelli and he is joined by Roger Oakley, Dan Ranieri, Mike Muszicki and Bob Rousseau and I sit in as well. This Committee generally meets on the 4th Tuesday of the month.*

\$9,500.00 to be transferred from Reserve Fund to OJI Account. There are still two employees out on OJI.

***Raymond Szczepan/Henri Masson motion to transfer \$9,500 from Reserve Fund to OJI. VOTE: 6/0.***

6. **SCHOOL DEPARTMENT (No response to letter regarding Roof Repairs)**

Marilyn Mathieu passed out a list of the School's capital projects. The FinCom will request a meeting with the School Committee regarding their capital projects.

The School Committee did not respond to the FinCom letter to them dated March 26, 2007 requesting information on the roof leaks at the South School. A follow-up letter will be sent requesting the information before the FinCom's next meeting.

7. **GENERAL DISCUSSION**

Marilyn Mathieu mentioned that she sent out the capital request forms and the deadline is July 14, 2007.

The fire department will be looking for a new rescue.

The amount of Free Cash this year is worse than past years. Marilyn Mathieu will have an approximate figure in a week or two.

Joseph Collamati wants to see a revolving fund-special legislation- for recovery for OJI reimbursements. Marilyn Mathieu will check with MA DOR regarding this.

A. Payment of Expenses

***Joseph Collamati/Roland Lavallee motion to pay the following expenses:  
VOTE: 6/0/1 (Toni Picariello)***

Toni Picariello for ink cartridge - \$31.49  
Alternative Printing for ATM 2007 Booklets - \$579.00

B. Payment of Stipend

***Joseph Collamati/Roland Lavallee motion to pay the clerks stipend of \$926.64. VOTE: 5/0/1 (Toni Picariello)***

C. Inventory

Toni Picariello submitted the FinCom inventory. The only item known to be FinCom property is a file cabinet somewhere in the basement of the old Town Hall.

D. Appoint a FinCom Member to Capital Improvement Committee

***Joseph Collamati/Raymond Szczepan motion to vote TONI PICARIELLO as a member of the capital improvement committee. Her appointment expires at ATM 2010. VOTE: 5/0/1 (Toni Picariello)***

E. Accept Minutes dated 4/9/2007 and 4/23/2007.

***Raymond Szczepan/Roland Lavallee motion to accept the minutes for April 9, 2007 as corrected. VOTE: 6/0.***

***Raymond Szczepan/Roland Lavallee motion to accept the minutes for April 23, 2007 as corrected. VOTE: 5/0/1 (Gary Maynard was not present at that meeting)***

Adjourned: ***Roland Lavallee/Joseph Collamati motion to adjourn. VOTE: 6/0. 7:50 p.m.***  
(Accepted 8/27/2007)

CAPITAL EQUIPMENT REQUESTS: FY08 - FY15				
Bellingham School District				
FY08 REQUESTED FUNDING FOR PROJECTS				
				Total Request
FY08	#1. South Elementary Roofing	\$50,000	repair	
	#2. Keough Roof	\$185,000	replacement	
	# 3. Building Audit	\$60,000	Study	
				\$295,000
FY09	High priority-Primavera center repairs	\$137,500	repairs	
			FY09 TENTATIVE	
	500 Student Desks - South School	\$62,500	new	
	Stall Brook School Play Area	\$150,000	new	
	400 Student Desks - Stall Brook School	\$50,000	new	
FY09	Student computers - Stall Brook	\$25,000	new	
	Student computers - Macy	\$25,000	new	
			FY10 TENTATIVE	\$312,500
FY10	Resurface football field	\$100,000	repair	
	Closed Circuit TV - Middle School	\$50,000	new	
				\$150,000
FY11	Renovate Macy Elementary School	\$500,000	repair	
	Re-pave parking lot - Stall Brook	\$75,000	repair	
	Re-pave parking lot - Macy	\$75,000	repair	
			FY12 TENTATIVE	\$650,000
FY12	Lawn equipment - all schools	\$20,000	new	
	Roof inspection/repair - select schools	\$75,000	repair	
			FY13 TENTATIVE	\$95,000
FY13	Replace boilers - Macy, Keough, Stall Br.	\$750,000	new	
			FY14 TENTATIVE	\$750,000
FY14	Roofing repairs - all schools	\$500,000	repair	
			FY15 TENTATIVE	\$500,000
FY15				